



**PORTOLA SPRINGS COMMUNITY ASSOCIATION
BOARD OF DIRECTORS MEETING
April 17, 2024
Virtual Via Zoom**

Executive Session 2:30 P.M – This is a closed session for Homeowners attending Violation Hearings. Homeowners Attending hearings, please see the login information on your Hearing Notice.

EXECUTIVE SESSION AGENDA – 2:30 PM (closed session)

- I. Call to Order**
- II. Consent Calendar**
 - A. Approval of December 13, 2023 Executive Session Meeting Minutes
 - B. Hearings for Architectural Deadline Compliance
 - C. Hearings for CC&R Violations
- III. Old/New Business**
 - A. Outstanding Special Assessments
 - B. Extension Requests
 - C. Fine Reversal Requests
 - D. Delinquency Report
 - E. Executive Matters
- IV. ADJOURNMENT**

The General Session meeting will be opened once Executive Session has been adjourned (approximately 3:30 P.M. but could run longer due to the volume of hearings in Executive Session).

Meeting held Virtually Via Zoom.us. Visit the website, click “Join” and enter the following Meeting ID and Password to attend. You will be placed in a virtual waiting room until General Session officially begins.

**Meeting ID: 816 1315 7615
Passcode: 008686**

GENERAL SESSION AGENDA – aprx. 3:30 P.M.

- I. Call to Order**
- II. Vendor Reports**
 - A. Villa Park Landscape
 - B. Monarch Environmental
 - C. Blueray Pools
- III. Consent Calendar**
 - A. Approval of February 13, 2024 General Session Meeting Minutes



- B. Review of the Financial Statements – January 31, 2024, February 29, 2024, and March 31, 2024
- C. Ratification of Financial Decision
- D. Ratification of the Association Funds Transfer
- E. Common Area Turnover Acceptance
- F. Maintenance Assessment Bond Releases
- G. Proposal Approval Ratification
- H. Metropolitan Water District Entry Permit Ratification
- I. Delinquency Report: Lien Action

IV. Old/New Business

- A. CERT Committee
- B. Acceptance of Financial Statements – January 31, 2024, February 29, 2024, and March 31, 2024
- C. 2023 Draft Audit Report
- D. Reserve Study Proposal
- E. Annual Inspection Report Proposal
- F. Playground Safety Inspection Proposal
- G. Proposed Rule Change and DQ Policy Update Adoption
- H. Fire Alarm Monitoring Discussion
 - I. Contract Maintenance Program Discussion
- J. Landscape Enhancement Proposals
- K. Pool Area Discussions
- L. Common Area Repairs
- M. Lighting Repair Proposals
- N. 2024 Holiday Lighting Proposal
- O. Vendor Compliance Approval Waiver
- P. Water Overage Invoice Villa Park
- Q. Variance Requests
- R. Homeowner Requests
- S. Safety Discussion
- T. POD Requests
- U. Activities Committee Discussion

V. HOMEOWNER FORUM

VI. ADJOURNMENT